

ROOSEVELT COLLEGE SYSTEM

INFORMATION AND COMMUNICATIONS TECHNOLOGY OFFICE
RCS E-MAIL ACCOUNT REQUEST

DATE: _____

NAME: _____
POSITION: _____
DEPARTMENT: _____
RC CAMPUS: _____
EXISTING E-MAIL ADDRESS: _____
DESIRED USER NAME: (1) _____ (2) _____
(3) _____

REASON/S FOR REQUESTING E-MAIL ACCOUNT:

Verified by:

Noted by:

Approved by:

Mrs. Marissa M. Bautista
ICTO Coordinator

Mr. Carlos N. Forteza
Asst. Dean, CSBAE

Mr. Victor E. Alfonso
Dean, CSBAE

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